

Jamieson PAC Annual General Meeting Minutes
Tuesday, May 22, 2018

In attendance:

Executive members:

Grace Chan	Edwin Lee	Janice Yip
Wanda Chow	Steven Bartlett	Stephanie Leung
Flo Lum	Donna Banh	Charlotte Wong
Kelly Liu	Chris Wong	
Jacquelyn Tiong	Alex Dow	

General members: Kim Lai, Cindy Ling, Holly Lee, Lily Cheng, Mei Ling Kwong, Kathy Tran, Vivienne Soo, Vania Ng, Carmen Lee, Jo-Ann Fong, Winnie Leong, H. Hailey Graham, Jennifer Cheng, Dixon

Grace calls meeting to order at 7:35pm

Approval of Agenda

Stephanie L. motions to approve agenda, seconded by Kelly, carried

Approval of Minutes of the 6 June 2017 PAC Annual General Meeting

Kathy motions to approve minutes, seconded by Charlotte, carried

Chair's Report: Grace Chan

My first year as PAC chair, had a steep learning curve, had no idea beforehand how much PAC does. For example, it funds library books to about \$2,000 a year; student agendas \$2,000; school supplies for each classroom teacher, allowance for principal; field trips to VSO; sexual health education sessions; Chinese NY lion dance; small scholarships at Hamber and Churchill for Jamieson alumni; Welcome Back Coffee; Welcome Back Night; community building activities; Staff Appreciation Day (a chance to spoil teachers and staff, from coffee break treats to a buffet lunch); Spring Fair: to be held June 8

Learned that even though keeping mostly same calendar of events, there were some challenges due to being at a different site than usual; some extra work required to reconfigure, reformulate the events; kudos to volunteers and families who have all come to help out.

Funding - hot lunch program raises about \$30,000 a year, which funds most PAC activities – it's a lot of work and we're very grateful to volunteers; a gaming grant from province of about \$9600; plus smaller fundraisers like the gift card program.

We did not fund any technology needs this year because we know there will be a huge wishlist of needs when we return to Tisdall site. Trying to be conservative to save for our return there.

Advocacy work for seismic project, Mandarin and strings programs.

PAC executive members are most visible but there are dozens of unsung heroes who volunteer regularly. Jamieson has a strong culture of volunteering from alumni parents and students; help from admin; we're really fortunate, so much support extended to the school.

Also want to thank three PAC execs whose children are graduating or they are stepping down from PAC: treasurer Donna Banh, Stephanie Leung, Charlotte Wong, who have a combined 30 years of volunteer experience with the PAC.

Principal's Report: Chris Wong

Thank you to PAC for being so supportive since my arrival in January, from assisting with Olympics to strings concerts. We have a really strong sense of community here, even though we're at a different site, people care deeply for the school. Thanks to Grace for helping me get to where we are.

Looking ahead: technology purchases we probably should hold off since don't have set timeline as to when returning to Tisdall site.

School fees: last May newsletter, VSB continuing with \$25 school fee next year. Was previously announced would be ending the fee but reinstated for at least one year.

Fees include \$5 performance fee, strings \$30 activity fee for grades 4-7, and about \$300 grade 7 camp fee; no additional fees, same as in past years; there is a financial hardship policy in place to assist families in need.

Treasurer's Report: Donna Banh

This year there were exceptions, we tried not to spend a lot money, some budget items were not spent.

Hot lunch raises about \$30,000 a year; allocated to fund regular expenses.

As of April 30, 2018 - term deposits \$25,000; gaming; strings account \$18,000 (initially raised about \$23,000); general (where most transactions take place) - \$84,000.

Total about \$126,000 in bank; but lot of adjustments of expenses eg. hot lunch and approved expenses; that leaves close to \$60,000 available; higher than usual, normally only about \$30,000 at end of year.

Election of 2018-2019 PAC Executive

Hailey Graham motions to nominate the following:

Grace Chan as chair

Flo Lum as vice-chair

Kim Lai as treasurer

Wanda Chow as secretary

Alex Dow, Jacqueline Tiong, Edwin Lee, Janice Yip, Cindy Ling, Mei Ling Kwong, Lily Chang, Kathy Tran, as members-at-large

seconded by Joanne Fong, carried

Edwin Lee motions to approve Alex Dow as potential candidate for DPAC executive for 2018-2019, seconded by Jacqueline Tiong, carried

New Business

Question about timing of Volunteer Tea event.

Chris: issue of new site and need for bussing, which made after school not ideal, still looking for ways to ensure all volunteers acknowledged and recognized.

Adjournment

Wanda motions to adjourn the meeting at 8:28 pm, seconded by Grace, carried

DRAFT