

**Jamieson PAC General Meeting (ZOOM)
September 24, 2020**

Minutes

In Attendance

Kathy Tran	Cindy Ling	Lily Cheng
Kim Lai	Edwin Lee	Anita Lum
Jacqueline Tiong	Janice Yip	Liz Yoon
Natasha Miladinovic	Lena Ling	Ginny Chiu

Members

Andrew Wong, Carol, Trevan Tu, Steph Sang, Dickson, Sylvia Ho, Mable Wong, Joy Yin, Wendy Man, Kaori Aleksic, Dora Tsang, Anne Yu, Nha Nguyen, Wavel Liu, Lawson H, Itti Ma, Adreienne Szeto, Marc, Sylvia Ho

Call to Order

Kathy Tran called the meeting to order at 7:05 pm

Approval of Agenda

No additions to the agenda

Cindy Ling motions to approve agenda, seconded by Jacqueline Tiong, motion carried

Approval of previous executive minutes – May 14, 2020

Andrew Wong motioned to approved minutes, seconded by Kaori Aleksic, motion carried

Chair's Report: Kathy Tran

- Very nice to be back to school, even though it's been hectic
- It's great to see the children at school and have the opportunity to chat with other parents.
- We are looking ahead at a different school year but our role in PAC remains constant. We will continue to be advocates for our school community, to fundraise to provide items and opportunities for students, and to build the Jamieson community.
- This year we are unable to run our usual hot lunch program. This program is the biggest source of our funding, so we will miss out on that; however, we have some other ideas that we hope will be fun and beneficial.
- We plan to sell gift cards again and I think this will be popular this year as our online shopping habits have increased
- We also hope to run the Eat Yer Meat fundraiser before Christmas
- We plan to support some initiatives such as a mural for the front entrance, continued funding for technology needs, library items, and our annual financial support for classrooms and the resource team.

- We are pleased to share the names of the grade 12 students from Churchill and Hamber who were awarded \$250 scholarships from the Jamieson PAC.
 - Hamber: Lauren Ho and Matthew Lee
 - Churchill: Felicia Chen and Karl Tsang
- And welcome to new executive member Ginny! Ginny has a daughter in Grade 5

Principal's Report: Natasha Miladinovic

- Welcome to Lena Ling, Vice Principal to our school
- We have 504 kids this year; 178 students chose option 4 and will be transitioning back to school in Oct and onwards
- We are extremely busy this September as it is a big adjustment for everyone
- Such a big change and want to thank all the families; appreciate everyone respecting guidelines
- Kids are doing really well; everyone knows expectations
- Traffic is noticeably reduced with our staggered start times
- Photo day is postponed, Fruit & Veggies Program is postponed, and field trips are on hold
- We will be conducting a virtual assembly on Monday
- We are hoping to decorate the white wall above the benches with a tile like display that will be built to look like a tree. This mural would be colourful and bright.
- Questions from parents:
 - Q: How have you been finding students in the school wearing masks?
A: Yes, the majority wear masks in all grades and kids are adjusting well
 - Q: Could you explain how option 4 students are included?
A: These students will have a check-in with their teacher; some doing activities and assignments. They all touch base with their teacher and are still connected with their class
 - Q: Are all festivities going to be cancelled this school year?
A: Festivities will look a bit different, but will happen in learning groups and classrooms; we will look at different things and ways to celebrate
 - Q: Will there be Strings concerts?
A: No concerts at this time

Treasurer's Report: Kim Lai

- Our opening balance for this school year: Gaming Account \$182.93; General Account \$91,517; Strings Account \$5,708; Term Deposit of \$25,000, plus Tech fundraising and PAC funds, we have a total of \$131,331 total PAC available funds as of June 30, 2020.
- Each year we apply for Gaming grant based on \$20 per student and we expect ~\$9,500 provided to our school. It is uncertain whether we will receive the gaming grant this year, we will hear back next week. If we don't receive it, the budgeted expenses will come out of our General Account.
- Under the General Account, we would like to budget for the Classroom support of \$250/ class (x22 classes) and \$500/each x2 resource class
- We budgeted for specifics during the covid-19 year for teacher classroom amplifiers and physical education for outdoor activities of \$3,000 each
- For Technology and Innovation, our ask is \$15000 for this year, which is our annual fundraising goal. Last year, we fund-raised \$5000 for the Tech fund, and we were short of \$10,000.

- We decided to provide \$15,000 plus \$5000 raised to provide Administration to fund Technology
- The Yearbook budget is \$3000, which will be cost neutral as we will revenue \$3,000 from sales
- We have designated \$6000 for library furniture this school year, which will be transferred to Administration to manage
- We would like to beautify the school outdoor and / or indoor space, and put aside \$10,000 for murals
- We will do some fall fundraising; but there will not be Fruits and Veggies Garden Program this year so we will transfer \$431 to Administration
- Grad funds is not part of PAC, we will hold \$2000 and will be drawn down
- PAC Operations funds of \$2000 is allocated for domain hosting, and anything PAC has to pay for operations
- Volunteer recognition \$600 and Teacher's appreciation \$3000 have been budgeted
- We would allocate \$5000 to Administration to support strings expenses for the year
- We estimate \$3000 will be achieved for fall fund raising; hopefully no expenses
- PST refund of \$500 have not applied yet, we will try to file and obtain this
- Strings Program – transfer \$5000 to support Strings program needs
- We will spend \$69,000 this year (with no revenue); all has to come out of general account
- We have our \$25,000 contingency fund, which we will not touch

Anne Yu motions to adopt the budget for voting; second by Anita Lum, motion carried.

Voting: Majority (>50%) members voted yes to approve the proposed budget for 2020-21 school year.

New Business

- Yearbook 2019-2020
 - We will make a special run for last year's books; we'll put it up on MunchaLunch once it is set up
- Budget
 - As above
- Fundraising
 - Gift card program – Kaori will be overseeing again
 - We will need to clarify the logistics of ordering online
 - We may be setting up drop box and will make it work
 - Will look into digital version of gift cards
 - Eat Yer Meat
 - Itty Ma will continue to do this again in the fall
 - Need a Translator
 - We lost our Mandarin translator; her daughter has moved to another school
 - If you would like to translate or know a translator, please send email to info@jamiesonpac.com
 - Need a Treasurer
 - Kim will be leaving at the end of the year and would like to have a new person transition into the role during this year
 - Please let us know if you are interested and having an Accounting background is NOT required
 - Other fundraising idea – face masks

- it may not be appropriate to hire parents from same school due to potential conflict of interest
- masks were already provided by VSB

Adjournment

Kim Lai motions to adjourn meeting; seconded by Jacqueline Tiong, meeting adjourned at 7:46pm.